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IN THE UNITED STATES PATENT AND TRADEMARK OFFICE  
(Attorney Docket No. 104017.166)

In re Application of: Kittredge et al. ) Examiner: Not Yet Assigned  
Serial No: 10/040,041 ) Group Art Unit: 2151  
Filed: December 31, 2001 )  
For: WEB-BASED SYSTEM AND METHOD )

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**CERTIFICATE OF FIRST CLASS MAILING UNDER 37 CFR §1.8**

I hereby certify that this correspondence is being deposited with the United States Postal Service with sufficient postage as First Class Mail in an envelope addressed to: BOX PGPUB DRAWINGS, Commissioner for Patents, Washington, DC 20231 on the date indicated below.

Date: 2/15/02

Heather K May  
Heather May

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BOX PGPUB DRAWINGS  
Commissioner for Patents  
Washington, D.C. 20231

RECEIVED

APR 24 2002

Technology Center 2100

**TRANSMITTAL LETTER**

Dear Sir/Madam:

Enclosed herewith for filing in the above-referenced patent are the following documents:

1. Petition for Submission of Formal Drawings Prior to Publication of Application;
2. Formal Drawings (4 Sheets, Figures 1-4);
3. Petition Fee of \$130.00
4. Certificate of First Class Mailing; and
5. Return Postcard.

No additional fees are believed to be due in connection with this matter. However, please charge any additional fees which might be due to Deposit Account No. 08-0219.

Respectfully submitted,  
HALE AND DORR LLP

Wayne M. Kennard  
Wayne M. Kennard, Esq., Reg. No. 30,271  
Attorney/Agent for Applicants

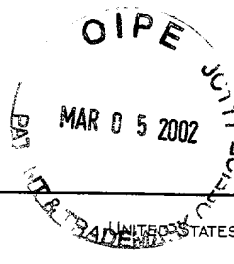
Date: 2-15-02

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10404041-030500



## UNITED STATES PATENT AND TRADEMARK OFFICE



COMMISSIONER FOR PATENTS  
UNITED STATES PATENT AND TRADEMARK OFFICE  
WASHINGTON, D.C. 20231  
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APPLICATION NUMBER	FILING/RECEIPT DATE	FIRST NAMED APPLICANT	ATTORNEY DOCKET NUMBER
10/040,041	12/31/2001	Todd H. Kittredge	104017 166

CONFIRMATION NO. 1836

## FORMALITIES LETTER



\*OC000000007440455\*

Wayne M. Kennard  
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60 State Street  
Boston, MA 02109

Date Mailed: 02/07/2002

## NOTICE TO FILE MISSING PARTS OF NONPROVISIONAL APPLICATION

FILED UNDER 37 CFR 1.53(b)

*Filing Date Granted*

An application number and filing date have been accorded to this application. The item(s) indicated below, however, are missing. Applicant is given **TWO MONTHS** from the date of this Notice within which to file all required items and pay any fees required below to avoid abandonment. Extensions of time may be obtained by filing a petition accompanied by the extension fee under the provisions of 37 CFR 1.136(a).

- The oath or declaration is unsigned.
- To avoid abandonment, a late filing fee or oath or declaration surcharge as set forth in 37 CFR 1.16(l) of \$65 for a small entity in compliance with 37 CFR 1.27, must be submitted with the missing items identified in this letter.
- **The balance due by applicant is \$ 65.**

The application is informal since it does not comply with the regulations for the reason(s) indicated below

The required item(s) identified below must be timely submitted to avoid abandonment:

- Substitute drawings in compliance with 37 CFR 1.84 because:
  - drawing sheets do not have the appropriate margin(s) (see 37 CFR 1.84(g)). Each sheet must include a top margin of at least 2.5 cm. (1 inch), a left side margin of at least 2.5 cm. (1 inch), a right side margin of at least 1.5 cm. (5/8 inch), and a bottom margin of at least 1.0 cm. (3/8 inch);

*A copy of this notice **MUST** be returned with the reply.*

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